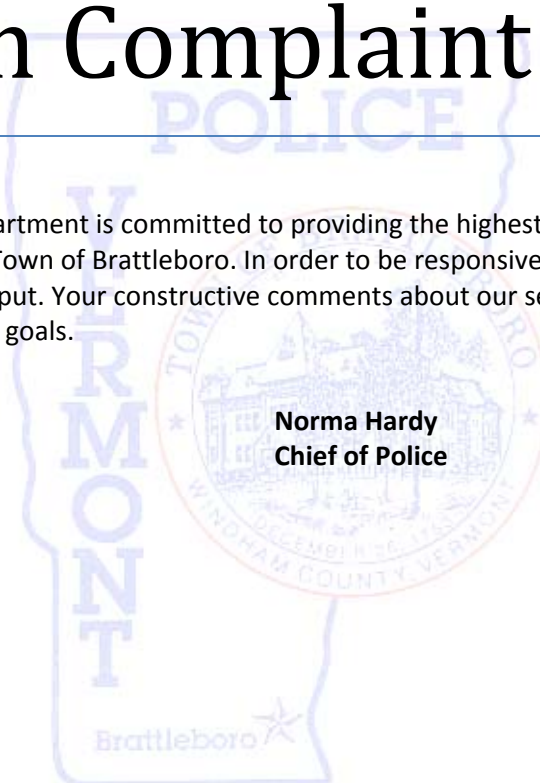


BRATTLEBORO POLICE DEPARTMENT

Citizen Complaint Report

The Brattleboro Police Department is committed to providing the highest quality of police service to the citizens and visitors to the Town of Brattleboro. In order to be responsive to community needs, it is necessary to have citizen input. Your constructive comments about our service, good or bad, will help us to improve and achieve our goals.



Norma Hardy
Chief of Police

If you believe that a Police Department employee has acted improperly in the performance of his or her duty, you should bring it to the attention of the on-duty supervisor. The supervisor will discuss the matter with you if you wish, and if a formal complaint is in order, he or she will provide you with and/or assist you in the preparation of the attached complaint.



Brattleboro Police Department

Citizen Complaint Report

62 Black Mountain Road Brattleboro, VT 05301

(802)257-7950 FAX (802)257-2303

www.Brattleboropolice.com

Citizen Complaint Page 1

Last Name:

First Name:

Initial:

DOB:

Address:

City, State, Zip

Home Phone:

Cell Phone:

Email:

Date of Alleged Incident:

Time of Alleged Incident:

Location of Alleged Incident:

Accused Department Employee/s (If known):

1. _____

2. _____

Details of Complaint: (Please use Police Department Statement form for detailed description of incident):

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Citizen Complaint Page 2:

Name:

Witnesses

Name: _____ Address: _____ Telephone(s): _____

Name: _____ Address: _____ Telephone(s): _____

Mediation: Mediation of this complaint may be an option. Mediation must be acceptable to both you, the complainant, and the accused employee and may involve meeting with a higher-ranking supervisor or a neutral 3rd Party. Are you interested in learning more about mediation? Yes _____ No _____

Citizens Police Communication Committee: The CPCC was established in 2004 to provide consistent feedback between the police and the community, arrange for an independent means to mediate disputes between community and police, and to foster community safety. After completing this complaint, a copy of the initial report may be forwarded to the CPCC. Upon completion, a summary report will be provided to the CPCC. Citizen Complaints may be reviewed during public meetings.

Do you agree to have your name disclosed publicly and be contacted by the CPCC? Yes _____ No _____

Complaints:

Informal: A complaint oftentimes is based on a misunderstanding, the enforcement of unpopular laws, a personality conflict, or other areas where the lack of information is a factor. The receiving Patrol Supervisor may attempt to informally explain or mediate these situations, or the matter may be referred for formal mediation with the Community Justice Center.

Formal: Complaints alleging serious violations of Professional Conduct or not appropriate for supervisory mediation will necessitate a formal complaint being completed.

Criminal: Complaints alleging criminal violations will follow the formal complaint process and should be reviewed by the Windham County State's Attorney Office.

Complainant Signature: _____ Date: _____